



Notebook
for
Seminars
and
Lectures

Organize your Seminar Notes for Future Reference

You attend many seminars, lectures and presentations. That is life in academia.

Keep all your notes and important information about the presentations that you attend in this handy notebook.

You will:

- List the seminar series that you attend regularly
- Keep presenters' contact information
- Formulate questions and comments
- Keep track of your impressions and follow-up actions



www.drluzclaudio.com

ISBN 978-0-9960110-0-6



9 0000

9780996011006

Regularly-scheduled Seminars and Lectures

Title of Lecture or Seminar: _____

Organizer: _____

Date of the Week: _____ Time: _____

Room: _____ Lunch: _____ No Lunch: _____ Snack: _____

Title of Lecture or Seminar: _____

Organizer: _____

Date of the Week: _____ Time: _____

Room: _____ Lunch: _____ No Lunch: _____ Snack: _____

Title of Lecture or Seminar: _____

Organizer: _____

Date of the Week: _____ Time: _____

Room: _____ Lunch: _____ No Lunch: _____ Snack: _____

Title of Lecture or Seminar: _____

Organizer: _____

Date of the Week: _____ Time: _____

Room: _____ Lunch: _____ No Lunch: _____ Snack: _____

My Notes from Seminars and Lectures

Date: _____

Title of Presentation: _____

Presenter: _____

Institution: _____

Contact: _____

Notes

Main Message/Idea/Conclusions

Questions

Diagrams/Drawings/Doodles

Impression: 🤔 😬 😐 🤔 🧐 😊 ○

Follow up: 📝 🗂️ 🧑 🗣️ 📞 📧 ☐